

# Denton Wilde Sapte LLP

## TikitLink

DentonWildeSapte...

Denton Wilde Sapte LLP is a UK-based international law firm with over 600 lawyers and a network of offices and associate offices spanning the UK, Europe, Middle East, CIS and Africa.

### Background

Denton Wilde Sapte, like most large law firms, maintains a significant collection of precedents. To make the most out of the precedents collection, it is imperative that people are able to quickly find and access the precedents they need. This was highlighted following the merger between Denton Hall and Wilde Sapte in 2000 where both firms had different methods of accessing precedents. One firm had made extensive use of project folders and the other used hard copy precedents lists to find the document number.

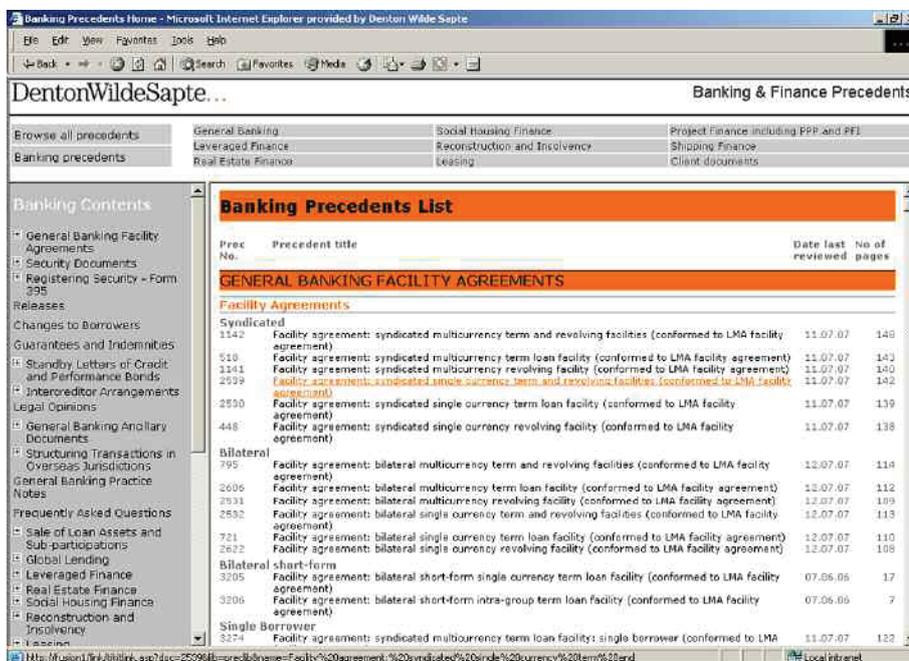
Fee-earners said they preferred using the lists to identify the precedent they needed by number, but they had to do a separate search on the system to find the precedent.

Kim Walton, the Professional Services Development Manager said, "We wanted to create a browseable version of the precedent lists with hypertext links to click to open the precedents."

The main problem they encountered was their document management system (PCDocs) at that time did not support hypertext links to documents held in their PCDocs library.

### Why Tikit?

Tikit is a leading European provider of consultancy, services and software solutions to the legal and accountancy sectors. Our success is based on our belief that the IT needs of our market are better served by a business which focuses on the specific requirements of these types of organisations. With 90 of the top UK 100 law firms, 250 UK accountancy practices and over 60 firms in the US as clients, Tikit sets the standard for excellence in technology solutions and services to these markets.



TikitLink in use at Denton Wilde Sapte as an intranet content management solution. Precedents are listed under navigable subject headings, and each precedent title links through to the live document in the DMS via TikitLink links.

## Solution to accessing precedents

Denton Wilde Sapte discussed the problem and their requirements with Tikit. Shortly afterwards, Tikit demonstrated their TikitLink product and Denton Wilde Sapte decided to purchase it straight away.

At the time, Denton Wilde Sapte were also converting all their precedents to a new house style and storing them on a separate PCDocs precedents library. This meant that all the precedent numbers were changing so a method of accessing these new precedents was urgently needed.

**“This product was exactly what I was looking for. It is easy to use and it works. Within a couple of days of TikitLink being installed, I had created the first departmental online precedents list.”**

Kim Walton, Professional Services Development Manager, Denton Wilde Sapte LLP

When the new system was introduced, Denton Wilde Sapte monitored the method used to access precedents, by checking the PCDocs history log. In a very short space of time, TikitLink proved to be the most popular choice by far.

## Firm wide Know-How

Denton Wilde Sapte have now put TikitLink to many users. They use it for linking between related precedents and between different documents in their know-how collection. The TikitLink bookmarking facility enables them to link to a specific place in another document where required.

As well as the browse facility, Denton Wilde Sapte also have a Google type search across their precedents collection on their portal. TikitLinks are used here to link through from the search results lists directly to the documents.

The online precedents lists proved so popular that a similar system is now in place for all support department guides and procedures. These include lists of standard documents and know-how for departments including HR, IT, Marketing and Compliance. The most popular document is an HR one which is accessed on average more than 400 times a month.

Most recently the international offices have been provided with their own pages linking through to their own office materials. Where these offices have existing well managed folders which change frequently (for example, a folder containing experience statements), TikitLink links to folders have been used in place of links to individual documents for efficiency.

## TikitLink and Know-How bibles

Initially at Denton Wilde Sapte, only people in their precedents and know-how team had access to create new TikitLink links. Now this has been rolled out to everyone in the firm.

Denton Wilde Sapte make extensive use of these links in bible creation. The documents in the list are inserted as TikitLink links. Through their portal, the completion bible index for each matter can be easily found and any of the key documents listed in the bible accessed quickly.

Denton Wilde Sapte have used these linked bibles as a basis for creating CD-Rom transaction bibles which are increasingly popular with clients.

**“We urgently required a system which would make us more integrated, efficient and technologically able to manage the growing amount of information we have. We chose TikitLink due to it’s simplicity and user-friendly structure whilst offering advanced web based functionality - this was exactly what we needed at Denton Wilde Sapte.”**

Kim Walton, Professional Services Development Manager, Denton Wilde Sapte LLP

**“Tikit had provided us with an excellent tool, allowing us easily to link documents and publish them in more than one place on our portal without having to create, and keep up-to-date, a second copy. It makes locating documents much easier and up-keep much more efficient. It helps us work collaborative and respond more effectively to client needs - we are delighted.”**

Helen Cleaveland, Professional Services Partner, Denton Wilde Sapte LLP

## About Denton Wilde Sapte LLP

The firm specialises in four core client sectors: Financial Institutions; Energy, Transport & Infrastructure; Real Estate & Retail; and Technology, Media & Telecoms. Denton Wilde Sapte’s offering is underpinned by it’s in-depth knowledge of these industries, backed by a full range of commercial legal services such as Corporate/M&A, Dispute Resolution, EC & Competition, Taxation and Employment & Pensions - each tuned to the needs of organisations within it’s four core sectors.

## Contact Tikit

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