

# ARCS3



MINISOFT

The Partner Law Firms Rely on  
to Protect their Financial Future

[minisoftinc.com](http://minisoftinc.com)

# The World's Leading Law Firm Cash Collection System

**ARCS3 gives you a real-time view of your cash flow so you can manage, report and take action as necessary;** save time by integrating with current systems and automating actions.

**We are proud to bring you a total cash management and collection solution,** owing to years of development and consultation with the most successful law firms in the world.

**New integrated dashboards and extra functionality** allow you to achieve market-leading performance and cash forecast transparency to protect the future of the firm.

**You can set targets, benchmark results and manage the team effectively** by member and time period.

**Now for the first time, key stakeholders can set the rules** and can be kept in the loop immediately when a critical change or trend happens to any of their accounts, allowing swift action and peace of mind.

## The Market Leader

Founded in 1989, Minisoft ARCS has grown to be the global market leader in legal collections – worldwide we support a network of 380+ firms in 61 countries – ranging in size from 75 to 11,000 timekeepers. ARCS's premier credit management solution has been trusted by the world's most successful law firms for over 30 years to maintain a healthy cash flow.

Minisoft has designed the latest version ARCS3 based on years of feedback and innovation requests from our worldwide law firm network. ARCS3 provides complete business intelligence both for the collector and management team.

As the undisputed industry leader, 58% of AMLaw 100 US firms and over a third of top UK 100 firms use ARCS. Our robust, flexible, and reliable system integrates with a multitude of different billing systems giving your firm the flexibility you need when choosing the latest practice management software.

## ARCS3 Features

### My Accounts

View and prioritize all your accounts based on rules set by you, from AR, WIP, Net Investment, Unapplied to Collected Total and Write-Off Total for any given period. Now you can view AR aging analysis at a glance with flexible charts.

### My Activities

Analyze performance to set goals and objectives with comprehensive interactive dashboards. See an overview of assigned payment promises, payment plans, tasks and holds with selectable date periods. Edit them straight from the dashboard saving time and increasing efficiency.

### My Favorites

One click gives you the power to access, edit and run your most useful searches, reports and automatic processes.

### My Follows

Immediate alerts notify you whenever specified events occur on an account (client, matter, invoice, payable), giving you total control and the ability to act at point of need.

### Reporting Suite has Grown in ARCS3

12 new reports take the total out of the box reports available in ARCS3 to over 40.

### Forecasting Web App

Minisoft launched its new product for Forecasting with a new Web App. This Forecasting Module provides a web portal, backed by supporting integrations and infrastructure, to link your firm's forecasting workflow directly to key stakeholders throughout the organization. Compatible with all devices, including mobile, it provides direct two-way communication between responsible stakeholders within the firm. Both new forecast flows and updating/tracking of existing forecasts are supported.



## Seamless Integrations

ARCS3 integrates with multiple platforms and an incremental update is available with 3E & Aderant billing systems.

## Best Practice Training & Consultancy

Minisoft's training team will help improve the overall collections processes to deliver fast effective cash collection benefits to the firm. The team can also build various workflows and automations in line with your firm's needs.

## A New Way to Work with Notifications and Exporting

- Generate documents without the need for Microsoft Word
- Significantly increases processing speeds by using XML
- Custom name all output documents and exported files
- Email and Export buttons convert and rename the records to another file type before emailing and exporting
- Create email messages manually or automatically without leaving ARCS

# World-Leading Functionality

## Unique features only available in ARCS – the CFO's choice

We have developed world-leading functionality over decades of working with our clients – we're really good at it.

- **Billing Integration** – refresh data through billing-to-collections data connectivity
- **Application Security** – customize security to restrict access to sensitive data, configuration
- **WIP Tracking** – track Work In Progress with the same tools as accounts receivable
- **Reporting** – create a wide variety of reports using extensive options for charting and visual presentation
- **Internal Metrics** – Days Sales Outstanding (DSO) and Collections Effectiveness Index (CEI) figures are provided throughout the application
- **Forecasting** – project future collections based on trends
- **Email** – email external and internal client communications
- **User-Defined Fields** – manage specific collections data
- **Search/Query** – standard filters and drill-down functionality to access lower-level data
- **Wizards** – simplify the creation of processes, procedures and reports
- **Microsoft Outlook and Word Integration** – import emails and construct templates for customized notifications
- **Timekeeper Splits** – track multi-timekeeper matters by percent ownership

## ARCS3 can Help Collections, Billing and Partner Teams Work in Alignment in these Key Areas:

- Measure collections performance
- Quickly detect and resolve problem cases
- Report and automate key metrics to multiple teams & decision makers
- Forecasting suite for WIP and AR
- Incremental data capability
- Full automation of manual tasks



*This new partnership with Minisoft and its ARCS3 collection software will allow our firm to further enhance our cash management workflow while maintaining financial diligence.”*

– **Polsinelli**



*Implementation process from start to finish was successfully delivered in a 4-month period, there was a 7-figure improvement in collections in the first financial year after install”*

– **Irwin Mitchell LLP**



*The new system brings vast improvements in user functionality and engagement. We had previously considered alternative systems, but none were able to offer us the level of functionality and flexibility that ARCS3 gives to law firms.”*

– **Charles Russell Speechlys**



*ARCS was instrumental in helping our firm recover a backlog of receivables and remains an important part of our ongoing collection processes”*

– **Kimball, Tirey & St. John LLP**

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## Selected Systems Supported

Aderant

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